

**COLUMBIA**  
COLLEGE OF NURSING

**2008-2009**  
**Catalog**

M I L W A U K E E , W I S C O N S I N

# **Columbia College of Nursing, Inc. Catalog 2008-2009**

## **About This Publication**

The catalog of Columbia College of Nursing is intended as a guide that describes the Nursing Program and graduation requirements and sets forth official College policies. All students enrolled in Columbia College of Nursing are responsible for understanding the rules and regulations that appear in this document. The College and its official committees reserve the right to make changes in regulations, policies, procedures and other matters as appropriate. Students will receive or have access to information concerning such changes.

## **Notice of Non-Discrimination Policy**

Columbia College of Nursing admits both women and men. Columbia College of Nursing does not discriminate in any manner contrary to law or justice on the basis of race, color, sex, age, religion, sexual orientation, national origin, disability, or veteran's status in administration of its educational, admission, financial aid, or other college policies and programs or in the employment of its faculty and staff.

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## **Vision Statement**

Columbia College of Nursing will be a premier provider of health care education. We will strive to be the best educational institution in which to learn and work. We will be known as a student-first organization. We will anticipate, plan, and act decisively and with integrity. We will be a responsive contributing citizen of the community. We will attain our vision through partnerships of diverse persons working effectively together.

## **Mission Statement**

The mission of the Columbia College of Nursing is to prepare liberally educated persons for the profession of nursing and to assist students to develop into intellectually and humanely responsive, self-directing, contributing members of society.

# Columbia College of Nursing

## General Information

### Historical Perspective

The rich history of Columbia College of Nursing began over 100 years ago. In 1901, the School was part of the Knowlton Hospital and Training School located in a Sycamore Street (now know as Michigan Street) mansion that had been previously owned by the Rock family. In 1909, the Columbia Hospital Corporation took over Knowlton Hospital and changed the name to the Columbia Hospital School of Nursing. In 1919, both hospital and school moved to the present east side location at the corner of Maryland and Newport Avenues. In 1923, the Copeland House, which was to the immediate west of the College's present site, was built. It was known as the "Annex" until it was demolished in 1999. In 1956, an addition to the original 1919 building was completed and serves in part as the present day Columbia College of Nursing building.

In fall of 2002, Mount Mary College and Columbia College of Nursing established a joint Bachelor of Science Degree in Nursing (BSN). Combining Columbia College of Nursing's history of excellence with Mount Mary College's long tradition of highly respected liberal arts education, the program offers quality preparation for a career in nursing. Students integrate the most up-to-date nursing instruction with challenging clinical placements. Affiliations between Columbia College of Nursing and more than 50 community clinical sites further guarantee that students, while experiencing the latest advances in nursing education, will remain on the cutting edge of today's changing health care environment.

Columbia College of Nursing (CCON) is a separately incorporated entity of Columbia St. Mary's, Inc. (CSM). It is located on the east side of Milwaukee, Wisconsin, approximately 20 minutes from Mount Mary College. Columbia College of Nursing is surrounded by residential neighborhoods near Lake Michigan and the University of Wisconsin-Milwaukee. The College is served by most of the city's major bus routes and is near a diverse assortment of shops, restaurants, and entertainment and recreational facilities.

### Facilities

The Columbia College of Nursing campus is home to junior and senior nursing students in the Columbia College of Nursing - Mount Mary College Nursing Program. It houses classrooms with state-of-the-art projection technology and Internet accessibility. The College's Ellen A. Bacon Library hosts a collection of several thousand professional books and bound volumes. The Helene Fuld Learning Resource Center (LRC) gives students 24-hour access to the Columbia St. Mary's network. Located on the second, third and fourth floors of the building is the Columbia College Residence Hall. Each room of this coed residence hall is generously sized and contains a private bath. Also located in the building are the offices of the Dean/CEO; Associate Dean, Administration and Finance; Registrar; faculty offices; and Residence Life. The lower level of the building houses the Campus Center, conference room, fitness center, laundry room, kitchenette, recreational area, and Clinical Simulation Center (CSC).



## **Accreditation**

Columbia College of Nursing and Mount Mary College offer a unique intercollegiate program leading to a Bachelor of Science in Nursing degree. The Nursing Program is approved by the Wisconsin State Board of Nursing and is accredited by the National League for Nursing Accrediting Commission. Columbia College of Nursing is accredited by the North Central Association of Colleges and Schools Higher Learning Commission.

Department of Regulation and Licensing  
Wisconsin State Board of Nursing  
1400 E. Washington Ave., Room 166  
Madison, WI 53708  
Ph: (608)-266-0145

National League for Nursing Accrediting Commission  
61 Broadway  
New York, New York 10006  
Ph: (800)-669-1656

North Central Association of Colleges and Schools  
Higher Learning Commission  
30 North LaSalle St., Suite 2400  
Chicago, IL 60602  
Ph: (800)-621-7440

## **Campus Visits**

Applicants are encouraged to visit the campus and experience first hand the opportunities available at Columbia College of Nursing. Individuals wishing to visit should contact the college at 414-961-3530. Tours of the campus are conducted during normal business hours, Monday through Friday. Appointments are requested in order to best meet visitors' needs.

## **Contact Information**

To contact Columbia College of Nursing call or write:

Columbia College of Nursing  
2121 E. Newport Avenue  
Milwaukee, WI 53211  
Ph: (414)-961-3530  
FAX: (414)-961-4121

To contact Mount Mary College call or write:

Mount Mary College  
2900 N. Menomonee River Parkway  
Milwaukee, WI 53222  
Ph: (414)-258-4810

Additional information is available on the Columbia College of Nursing (CCON) and Mount Mary College websites: <http://www.ccon.edu> and <http://www.mtmary.edu> . At these websites, you can access materials such as the CCON Catalog, college news and events, and online library holdings.



## Admission

Columbia College of Nursing admits qualified students regardless of race, color, creed, gender, age, sexual orientation, national or ethnic origin, or disability that does not interfere with the performance of professional nursing, as defined by law. Admission to Columbia College of Nursing is a two step process.

### Step 1

Students must apply and be accepted to Mount Mary College (MMC) as a pre-nursing student.

### Step 2

Students who seek to enter Columbia College of Nursing in the fall semester must submit applications by March 1 of the preceding spring semester. To be considered for admission to the nursing major, applicants must meet the following criteria:

- ◆ Admission to Mount Mary College
- ◆ Cumulative Grade Point Average(GPA) of 2.80 or greater on a 4.0 scale based upon a minimum of 30 credits of college level coursework completed at the end of the spring semester in which they apply
- ◆ Satisfactory completion of, with grades of C or better, or in the process of completing, the following prerequisite and MMC support courses or their equivalents:

BIO 103 Introductory Biology  
BIO 210 Anatomy and Physiology  
CHE 113 Chemical Principles I  
PSY 103 Introductory Psychology

- ◆ In addition to the prerequisite course listed above, there are additional required support courses for the nursing major. Those courses that are not prerequisites may be taken after acceptance by Columbia College of Nursing. However, if the applicant has already taken the following Mount Mary College support courses or their equivalents, grades of C or better are required:

BIO 103 Introductory Biology  
BIO 210 Anatomy and Physiology  
BIO 325 Microbiology  
CHE 113 Chemical Principles I  
CHE 206 Essentials of Organic and Biological Chemistry  
PSY 103 Introductory Psychology  
PSY 214 Developmental Psychology  
SOC 101 Introductory Sociology OR  
ANT 102 Cultural Anthropology

### Grade Limitations Regarding Support Courses:

A Mount Mary College student or transfer applicant who has been unsuccessful (where unsuccessful is defined as a grade less than C in a graded course, or Fail/Unsatisfactory in a pass-fail course) in two (2) or more support courses at Mount Mary College and/or another institution(s) is ineligible for admission. A Mount Mary College student or transfer applicant who has been unsuccessful in the same support course twice at Mount Mary College and/or another institution(s) is ineligible for admission.

A Mount Mary College student or transfer applicant who has been unsuccessful in two (2) or more nursing courses at Columbia College of Nursing and/or another institution(s) is ineligible for Admission. A Mount Mary College student or transfer applicant who has been unsuccessful in the same nursing course twice at Columbia College of Nursing and/or another institution(s) is ineligible for admission.

- ◆ Ability to meet the Technical Standards for Admission to and Progression in the Nursing Program
- ◆ Submission of Application to the Nursing Major “form” (found online at [www.ccon.edu](http://www.ccon.edu)) on or before deadline of March 1
- ◆ Applicants must submit a course syllabus for each nursing course(s) taken at other institutions.

## Admission Decisions

### **Admission is not guaranteed.**

In conjunction with other criteria, preference for admission to the nursing major will be given to students who complete a majority of the prerequisite courses listed above at Mount Mary College. Students who have completed the majority of prerequisite coursework at another institution(s) and meet eligibility criteria will be admitted to the nursing major on the basis of available space in the Nursing Program.

Admission decisions will be announced by June 1 for entry into Columbia College of Nursing to begin in the fall semester. Since these decisions are made prior to completion of spring and summer courses, those eligible applicants who have prerequisite coursework pending will receive conditional acceptance. Final acceptance will not be granted to applicants who must repeat a required support course or NUR 101 Introduction to Health Care Delivery and Health Care Professions. Applicants must submit transcript evidence of successful completion of all prerequisite coursework prior to August 15. **Students who fail to provide such evidence will be ineligible to enter the nursing major in fall and will be required to reapply the following spring.** Final acceptance to the nursing major for fall semester is dependent upon attainment of a cumulative GPA of 2.80 or greater, completion of at least 30 college credits, and fulfillment of prerequisites listed above.

### Admission: Registered Nurses / BSN Completion Students:

Registered nurses seeking to earn their BSN degree who have graduated from accredited diploma or associate degree nursing programs are admitted to the Nursing Program as transfer students. These students may receive transfer credit for applicable college courses provided they were completed in an accredited junior or senior college and an official transcript from the institution(s) is submitted upon application.

*Registered nurses who wish to enter the Nursing Program to earn their Bachelor of Science in Nursing degree must meet the following requirements:*

- ◆ Admission to Mount Mary College by submitting the following:
  1. A completed Mount Mary College Application
  2. Official high school transcript
  3. Official transcripts of coursework completed at all post-secondary institutions
  4. Official transcripts from school of nursing
  5. Current RN license, state of Wisconsin
- ◆ Graduation from an accredited associate degree or diploma program.
- ◆ Current RN license, or eligibility for license, in Wisconsin.
- ◆ Overall grade point average of 2.80 on a 4.0 scale
- ◆ Grades of C or better in all required support courses or their equivalents
- ◆ Ability to meet the Technical Standards for Admission to and Progression in the Nursing Program

There are a total of 60 nursing credits. BSN completion students may earn 32 nursing credits from previous nursing coursework upon successful completion of Columbia College of Nursing courses, NUR 206, Pathophysiology, and NUR 302, Health Assessment for the Registered Nurse, with a C or better. The College reserves the right, in special

circumstances, to require the student to successfully complete the NLN Mobility Profile II. Special circumstances include, but are not limited to, a cumulative GPA below 2.80 at the time of application to Mount Mary College, or no recent employment/practice as a registered nurse.

The following nursing courses may be challenged by examination for BSN completion students:

- ◆ NUR 206 Pathophysiology
- ◆ NUR 302 Health Assessment for the Registered Nurse

For information on challenging a course and to make arrangements to take the examinations, contact the Columbia College of Nursing Registrar in the Academic Affairs office. For more information on other challenge exams, the student needs to contact the Office of the Registrar at Mount Mary College.

In addition to required nursing courses, registered nurses must take a minimum of 16 credits at Mount Mary College in the general education program and support course requirements. It is the responsibility of the student to ensure that graduation requirements are met.



## Technical Standards for Admission to and Progression in the Columbia College of Nursing - Mount Mary College Nursing Program

Final acceptance to Columbia College of Nursing is contingent upon the positive evaluation of the applicant's ability to fulfill the Technical Standards of the Nursing Program. Success in the Nursing Program requires that a candidate possess the ability to meet the requirements of the program. The applicant/candidate must initially meet these requirements to gain admission to the program, and must continue to meet them throughout participation in the program. Though Columbia College of Nursing may modify certain course requirements in order to provide a handicapped person with an equivalent opportunity to achieve success equal to that of a non-handicapped person, there are no substitutes for the following essential skills.

Columbia College of Nursing is committed to the utilization of technological advances which provide opportunities for disabled persons to perform the essential skills outlined below. A disabled applicant/candidate shall not, on the basis of his or her disability (except those which would preclude performance of the essential skills outlined above) be excluded from participation in, denied the benefits of, nor be subjected to discrimination at Columbia College of Nursing.

**1. Physical requirements:** The applicant/candidate must be willing to and capable of performing physical examinations and venipuncture, administer medications and demonstrate an understanding of and an ability to use sundry kinds of medical equipment. The applicant/candidate must also be able to differentiate among the full spectrum of

colors. All applicants/candidates are expected to successfully complete and maintain certification in cardiopulmonary resuscitation.

**2. Communication:** An applicant/candidate must be able to elicit information, describe changes in mood, activity and posture. An applicant/candidate must be able to communicate effectively and sensitively with patients and members of the health care team using oral, written and non-verbal modalities.

**3. Intellectual abilities:** Problem solving, an essential skill demanded of nurses, requires abilities in measurement and calculation as well as the capability to synthesize, categorize, and apply data based on conclusions arrived at through critical thinking.

**4. Behavioral and social attributes:** An applicant/candidate must possess the emotional health, maturity and self-discipline for successful participation and completion of the program. The applicant/candidate must exercise good judgment in caring for patients. The applicant/candidate must be able to tolerate physically taxing workloads and to function effectively under stress. Lastly, the applicant/candidate must possess and demonstrate integrity, honesty, and concern for others.

**5. Evaluation:** Columbia College of Nursing requires that an applicant/student undergo a physical examination and/or an occupational skill evaluation. Columbia College of Nursing will endeavor to evaluate the applicant/candidate in a manner that accurately reflects aptitude and/or level of achievement.

**6. Criminal Background Check:** The applicant/candidate/student must be willing to complete a Background Information Disclosure Form, prior to enrollment in the program or prior to clinical placement in the program. Columbia College of Nursing fully

complies with the requirements of the Wisconsin Caregiver Background Check Law which requires hospitals and other health care and treatment entities to perform background checks on all persons who have direct, regular contact with patients. Certain convictions may prevent or significantly limit the ability of the College to place a student in a particular clinical setting. This may result in the inability of the student to meet the College's graduation requirements. Columbia College of Nursing reserves the right to reject the application of a candidate or remove a student from the program if the College determines that the results of the criminal background check demonstrate that the applicant/student does not exhibit behavior and social attributes consistent with the College's Technical Standards.



## Academic Progression in the Nursing Program

Students admitted to Columbia College of Nursing will be eligible for enrollment in clinical and non-clinical courses for which they are qualified. Once entering Columbia College of Nursing, students must take all required courses in the nursing major at Columbia College of Nursing.

### Standing in Nursing Program

**Sophomore standing** = admission to the Nursing Major and eligible to enroll in 200 level nursing courses.

**Junior standing** = successful completion of all 200 level nursing courses and all support courses.

**Senior standing** = successful completion of all 300 level nursing courses.

Progression from Sophomore to Junior Standing - To progress to junior standing in the Nursing Program, a student must maintain a cumulative grade point average of 2.00 or better. Grades of C or better are required in all support courses and NUR 101, 205, 206, and 208, and a grade of SP in NUR 210.

Progression from Junior to Senior Standing - To progress to senior standing in the Nursing Program, a student must maintain a cumulative grade point average of 2.00 or better. Grades of C or better are required in NUR 303, 304, 310, 311, 313, 314, and 316, and grades of SP in NUR 305 and 306.

### Minimum Cumulative Grade Point Average (GPA) Requirement:

The cumulative GPA is based on all credits earned at Columbia College of Nursing and Mount Mary College. All students are expected to maintain at least a 2.00 cumulative grade point average (GPA). Any student who does not maintain a 2.00 cumulative GPA in coursework is subject to academic action following review by the Academic Standards Committee.

The Academic Standards Committee will evaluate the academic progress of students in the Nursing Program at the end of each grading period. Satisfactory progress is contingent upon completing the appropriate course prerequisites and satisfying all requirements.

### Minimum Grade Requirement in Nursing Courses:

A minimum grade of C or better is required in all nursing courses. A grade of SP (Satisfactory Progress) is required in all nursing practicum courses. A letter grade of D, F, or UP (Unsatisfactory Progress) in nursing courses will require the student to repeat the course before progressing to the next nursing course, or, in the case of a senior, before graduation.

### Repeat Policy for Nursing Courses:

A nursing course may be repeated only once. If a student must repeat a course in the nursing major, it must be repeated at Columbia College of Nursing. The student receiving a D, F, or UP in the same nursing course twice will be dismissed from the Nursing Program. A student receiving a D, F, or UP in two nursing courses will be dismissed from the Nursing Program. If repeating a nursing course, the student may be required to complete ancillary learning experiences that validate the requisite theoretical knowledge base and/or clinical competency.

### Minimum Grade Requirements in Support Courses:

Grades of C or better are required in the following Mount Mary College support courses or their equivalents:

BIO 103	Introductory Biology
BIO 210	Anatomy and Physiology
BIO 325	Microbiology
CHE 113	Chemical Principles I
CHE 206	Essentials of Organic and Biological Chemistry
PSY 103	Introductory Psychology
PSY 214	Developmental Psychology
SOC 101	Introductory Sociology OR
ANT 102	Cultural Anthropology

### Repeat Policy for Support Courses:

A student may repeat one support course one time in order to progress within the Nursing Program. A student admitted to Columbia College of Nursing receiving a grade of less than C in more than one of the required support courses taken at Mount Mary College and/or another institution(s) will be dismissed from the Nursing Program. A student admitted to Columbia College of Nursing receiving a grade of less than C in the same support course twice or its equivalent will be dismissed from the Nursing Program.

## Advising

The administration and faculty of Columbia College of Nursing use a variety of approaches to communicate to students their progress in coursework throughout the semester. Students who are concerned about their academic standing are urged to see their professors and academic advisors who can provide students with information and resources to aid in their success.

## Withdrawal and Leave of Absence

Students may choose to withdraw from courses. A student receiving financial aid must check with the Financial Aid Office at Mount Mary College before withdrawing. Any student whose circumstances require withdrawal from the Nursing Program is encouraged to meet with their Academic Advisor and must complete a withdrawal form in the Office of the Associate Academic Dean at Mount Mary College.

A student admitted to Columbia College of Nursing who attends their first semester of nursing courses and chooses to withdraw may request a leave of absence. A leave of absence may be granted for the semester in which the student withdraws and the following consecutive semester. A student granted a leave of absence, may return to the

appropriate nursing coursework after reinstatement to Mount Mary College. A student whose absence exceeds the granted time period must re-apply to the Nursing Program. The student must meet the eligibility criteria for admission effective at the time of re-application.

## Appeals

The Academic Standards Committee of Columbia College of Nursing serves as the appeals body for students who, due to extraordinary circumstances and after exhausting other possibilities of resolution, are seeking exception to Columbia College of Nursing academic policies and requirements stated in the catalog. Decisions regarding appeals of academic dismissal and re-admission are determined by the Academic Standards Committee. The appeals process is initiated by a petition from the student. Information about the appeals process is found in the *Policy and Procedure Manual* located online. The petition form may be obtained from the Academic Affairs Office at Columbia College of Nursing.

## Grading and Quality Points

The grades given for academic achievement are interpreted as follows:

Grade	Quality Points	Numerical Equivalents
A	4.00	93.0-100
AB	3.50	89.0-92.99
B	3.00	85.0-88.99
BC	2.50	82.0-84.99
C	2.00	78.0-81.99
D	1.00	74.0-77.99
F	0	below 74
SP	Satisfactory Progress	
UP	Unsatisfactory Progress	
I	Incomplete	
AU	Audit	
W	Withdrawn	
NR	Not Reported	

## **Incompletes**

The grade of Incomplete may only be given for reasons of health or serious emergencies. The grade of Incomplete is not granted for neglected work. If a student has not completed all requirements of a course by the final grading period without serious reason, and/or has not made arrangements with the instructor to receive an Incomplete, the student will be graded on the basis of work completed by the end of the grading period. When an Incomplete grade is granted for a nursing course, outstanding work for the course in question must be completed before the start of subsequent nursing courses. At that time, the student will receive the grade that her/his work merits. If no work is submitted, the Incomplete grade will be changed to an F (or, in the case of a clinical course, Unsatisfactory Progress). A Course Completion Agreement Form, signed by the student and faculty member, must be filed with the Registrar in the Academic Affairs office at Columbia College of Nursing as a formal record of the details of the incomplete work and the student's awareness of her/his obligation to successfully complete the remaining course work.

## **Auditing**

Auditing allows students to attend classes without being required to take examinations or complete projects. With the instructor's permission, students may audit regularly scheduled classes in which space is available; audits are not available for independent study and many laboratory and/or computer-based courses.

The minimum requirement to receive an audit (AU) designation is regular class attendance, but individual instructors may have higher requirements. There are no restrictions for taking the same course for credit at a later date. However, after auditing a course, students may not receive credit through "credit by

examination." Audit courses do not count toward graduation or the completion of a program, nor do they count as part of academic load for purposes of financial aid. The decision to audit is made at the time of registration, but a change to credit status may be made up to the end of the first week of class. A student may change from credit to audit, but this must be done by the last day for withdrawal from classes, as listed in the academic calendar.

## **Semester Credit Hour**

Course work is measured by the credit hour. A credit hour equates to one hour per week of class together with necessary preparation, or two hours of laboratory work per week, or three hours per week of practicum for one semester (approximately 15 weeks).

## **Course Load**

A typical course load is 16 credit hours each semester. Full-time students may vary this by enrolling for 12 to 18 credit hours.

## **Clinical Nursing Course Requirements**

All applicants must be free from communicable diseases and be able to complete the functions of a professional nurse as specified in the Technical Standards (see specifications identified previously in this document).

Throughout the clinical component of the program, all students must submit, on an annual basis, the results of a tuberculin skin test or chest x-ray. Students must maintain current immunizations and CPR certification. Additional health requirements may be requested by specific agencies in which students have clinical experiences. Columbia College of Nursing will notify students should this need arise.

Validation of compliance with clinical requirements is due by the first day of classes (i.e. the first day of the semester). ***Students who fail to comply will not be allowed to participate in the clinical practicum which may result in a grade of UP (Unsatisfactory Progress) and inability to progress with nursing major coursework.***

## Clinical Experiences

Students will have opportunities for clinical experiences through placements in a variety of settings. Types of agencies include:

- ◆ Acute-care hospitals
- ◆ Long-term care facilities
- ◆ Community based health agencies and clinics
- ◆ Home care agencies
- ◆ Nurse managed clinics

## Time Commitment

The Nursing Program is rigorous and labor intensive and requires more time and commitment than many other areas of study. Clinical nursing courses require a minimum of 3 hours of direct clinical experience per semester credit hour. This does not include the time that is required for travel, clinical preparation at the assigned clinical agency, or study prior to and after the clinical experience. It is strongly recommended that students in the Nursing Program limit their employment and/or involvement in non-student related activities. Students are expected to be available for learning experiences Monday through Friday throughout the academic year.

## Policy Statement on Student Attendance at Clinical

The faculty requires attendance at all assigned clinicals in order for students to better meet course objectives and to facilitate their development as competent practitioners. The College reserves the right to require a student to repeat all or any part of a clinical course when, in the

opinion of the course faculty, absences make evaluation of the student's accomplishment of course objectives impossible. Make-up time is not guaranteed and is dependent upon faculty and clinical availability. It should be understood that the student is responsible for any costs incurred in repeating the course and/or making up lost time.

## Graduation Requirements

All graduates of the Nursing Program must complete all of the general degree and administrative requirements of Mount Mary College, as well as those of Columbia College of Nursing. All program requirements must be completed within seven years. The nursing major and supporting courses are listed on the following pages and include curricular modifications for the student who is a registered nurse. All students should work closely with their advisor in planning their programs.

In addition to required nursing courses, students must take a minimum of 16 credits at Mount Mary College in the general education program and support course requirements. It is the responsibility of the student to ensure that graduation requirements are met.



# Program of Learning

## Philosophy

The philosophy is grounded in the metaparadigm constructs of person, health, environment, and nurse. The following definitions reflect the beliefs of the faculty.

Each **person** is a holistic adaptive system, affected both internally and externally by the world environment. The person in society is viewed in context of her or his relationships with other persons, family, groups, and community. It is believed that the person is unique, has worth and dignity, behaves purposefully, and strives to maintain personal integrity. The person derives values and meaning from social interaction.

**Health** is a state and process of being and becoming an integrated whole person. Health is integrity of mind, body, and spirit and denotes successful adaptation to a changing environment. Health reflects relative congruence between one's lived experience and fulfillment of one's human potential. Health is meaningful to each individual in terms of the unique demands of the individual's sociocultural and natural environment. Illness is a state of lack of integrity or incongruence in mind, body, and spirit.

**Environment** is everything that surrounds and affects individual persons, families, groups, and communities. It is internal as well as external, immediate as well as global. Environment includes physical, sociocultural, psychological, spiritual, political, and ecological dimensions. The person engages in active, creative exchange with the environment and thereby experiences change, growth, and development. Through interaction and interdependence, the person shapes and is shaped by the environment. The influence of interaction with the

environment is determined in part by the person's past and present experience and future possibilities. Nurses have a responsibility to promote and maintain environmental integrity for individuals, families, groups, and communities.

**Nursing** is the art and human science of fostering integrity and facilitating adaptation in situations of health and illness. Guided by professional standards, the nurse functions as a provider of care, coordinator of care, and member of a profession. Nursing activities are directed toward promotion, maintenance, and restoration of health of individuals, families, groups, and communities as experiencing subjects. Nursing is based in theory, specified through research, and operationalized in practice. The nurse diagnoses and treats human responses to health and illness and explores personal meanings of these experiences. The nurse exercises sound clinical judgement and maintains technical competence tempered with caring and compassionate concern for preserving quality of life or death with dignity. The nurse maximizes therapeutic use of self through communication, which is a dynamic process in which nurse and client construct personal meaning through their interaction. The nurse incorporates critical-thinking and problem-solving within the framework of the nursing process.

**Faculty and students** share a cooperative role in the educational process. The faculty member's obligation and commitment to society is to provide professional nursing education. This education is based in liberal arts and theoretical pluralism, embraces caring and humanitarianism, and is sensitive to needs related to cultural, racial, and ethnic diversity. Teachers must demonstrate professional competence, display genuine concern, divergent points of view, remain flexible, and value the diversity of students' past experiences and modes of learning. The

teacher is responsible for setting a climate for learning characterized by security, trust, respect, caring, and scholarliness. The teacher patterns interactions and learning episodes that assist the student to derive meaning from experience and to actualize potential for change and growth. The teacher considers the following factors when determining the level of complexity of a learning episode: the number of variables the student must manage simultaneously; the amount of structure of the situation; the student's familiarity with the situation; and the degree of intensity of the situation. In addition, the teacher must be sensitive to factors such as culture, maturity, or past experiences that affect the ease with which the student assimilates the situation. Learning is the responsibility of the student through goal-directed, active participation in the learning process. The student is helped to find meaning in experience as well as enhanced self-worth and a personal commitment to life-long learning.

### Program Goals

#### The graduate of the Nursing Program will be prepared to:

- ◆ *value* every individual as a unique, adaptive person who has worth and dignity and who engages in dynamic, reciprocal interaction with the environment.
- ◆ *utilize* the nursing process to foster human and environmental integrity and facilitate adaptation in situations of health and illness for persons of all ages.
- ◆ *synthesize* theoretical and empirical knowledge from the liberal arts and sciences with nursing science to enhance professional practice.
- ◆ *evaluate* research for its applicability to the continuous improvement of nursing and health care.
- ◆ *maintain* an awareness of historical trends and legal, social, economic, and political issues related to nursing and health care.

- ◆ *collaborate* with health care consumers and providers in promoting, maintaining, and restoring health.

- ◆ *communicate* effectively when establishing and maintaining interpersonal relationships.

- ◆ *utilize* leadership skills to facilitate the provision of accessible, cost effective, quality health care.

- ◆ *cultivate* the attitudes and skills necessary to think critically, manage information, and assume accountability for independent decisions.

- ◆ *participate* in activities that contribute to lifelong personal and professional development.

### Curriculum

The principal objective of the Nursing Program is to provide students with an understanding and appreciation of professional nursing. To accomplish this, nursing courses build on the knowledge gained from the humanities, fine arts, and social and natural sciences. Typically, students complete all nursing and non-nursing requirements for the Bachelor of Science in Nursing degree within a four year time period. Early introduction to nursing encourages student identification with the profession. Students complete the liberal arts core and electives through Mount Mary College. Nursing courses and clinical experiences (a total of 60 credits) are completed through Columbia College of Nursing. As a result, Columbia College of Nursing - Mount Mary College nursing students spend their freshman and sophomore years on the Mount Mary College campus and their junior and senior years on the Columbia College of Nursing campus. Effort is made for students to attend activities on both campuses throughout the four years. During the junior and senior years, Mount Mary College may bring liberal arts courses to the Columbia College of Nursing campus.

## Curriculum Plan

### Nursing Major (60 credits) Bachelor of Science in Nursing Minor, not offered

#### Courses in the Major

NUR 101	Introduction to Health Care Delivery and Health Care Professions
NUR 205	Health Assessment
NUR 206	Pathophysiology
NUR 208	Foundations of Practice
NUR 210	Foundations: Practicum
NUR 303	Nursing Care of the Adult I
NUR 304	Nursing Care of the Adult II
NUR 305	Nursing Care of the Adult I: Practicum
NUR 306	Nursing Care of the Adult II:Practicum
NUR 310	Systematic Inquiry in Nursing
NUR 311	Normal and Therapeutic Nutrition
NUR 313	Pharmacology and Nursing Implications
NUR 314	Nursing Care of the Childbearing Family
NUR 316	Nursing Care of Children and Their Families
NUR 413	Community Health Nursing
NUR 415	Mental Health Nursing
NUR 417	Community Health: Practicum
NUR 420	Nursing Leadership and Management in Health Care Organizations
NUR 499	Nursing Leadership and Management: Practicum

#### Required Support Courses

BIO 103	Introductory Biology
BIO 210	Anatomy and Physiology
BIO 325	Microbiology
CHE 113	Chemical Principles I
CHE 206	Essentials of Organic and Biological Chemistry
PSY 103	Introductory Psychology
PSY 214	Developmental Psychology
SOC 101	Introductory Sociology OR
ANT 102	Cultural Anthropology

#### Nursing Electives

NUR 389	Nursing Care of the Childbearing Family: Practicum
NUR 390	Nursing Care of Children and Their Family: Practicum
NUR 392	Survey of Complementary/ Alternative Health Care Therapies
NUR 393	Nursing Management of Common Arrhythmias
NUR 395	Contemporary Issues in Gerontology
NUR 398	Independent Study
NUR 492	End of Life Issues
NUR 494	Introduction to Clinical Ethics
NUR 495	Multicultural Health Care Practicum
NUR 498	Independent Study

#### Curricular Modifications for the Student who is a Registered Nurse (BSN Completion Student)

Students who are registered nurses and have an Associate Degree or Diploma in Nursing will follow the regular degree requirements with the following curricular modifications:

BSN completion students may earn 32 nursing credits from previous nursing coursework upon successful completion of Columbia College of Nursing courses NUR206 Pathophysiology, and NUR302 Health Assessment for the Registered Nurse, with a C or better. BSN completion students must take a minimum of 16 credits at Mount Mary College in the general education and liberal studies offerings. If the student has 16 credits or fewer to take in the aforementioned areas, then all remaining coursework must be taken at Mount Mary College.



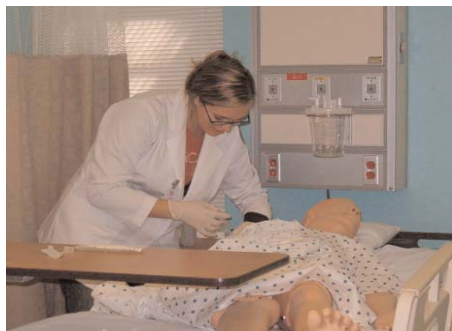
**Major, 60 credits for the Registered Nurse Student (BSN Completion Student)**

**Thirty-two credits earned as previously stated, plus**

- NUR 203 Role Exploration and Change
- NUR 206 Pathophysiology
- NUR 302 Health Assessment for the Registered Nurse
- NUR 310 Systematic Inquiry in Nursing
- NUR 413 Community Health Nursing
- NUR 417 Community Health: Practicum
- NUR 420 Nursing Leadership and Management in Health Care Organizations
- NUR 499 Nursing Leadership and Management: Practicum

**Required Support Courses:**

- Biology Human Anatomy and Physiology, Biology, Microbiology
- Chemistry General Chemistry and Laboratory
- Psychology Introductory Psychology
- Psychology Life-Span Psychology
- Sociology Introduction to Sociology or Cultural Anthropology



**Course Descriptions**

Columbia College of Nursing students are given priority enrollment in all nursing courses.

**NUR 101 Introduction to Health Care Delivery and Health Care Professions 4 credits**

Components of the United States health care system will be introduced including current trends and issues in health care associated with the quality of health care, access and cost. Health care needs of the consumer and environmental issues will be examined. Roles of health care providers in varied health care settings will be explored from interdisciplinary and disciplinary perspectives. Major concepts including health, communication, critical thinking and decision-making, therapeutic interventions, cultural diversity, ethics and socialization into the nursing profession will be introduced.

*Prerequisite:* none.  
(Offered Fall and Spring)

**NUR 203 Role Exploration and Change 4 credits**

In this course, concepts of role, including the dynamics of role change will be explored in relationship to students' personal and professional goals. From understanding the interrelation of the health care delivery system and professional nursing, students will identify and develop a plan to achieve the aforementioned career goals. This course begins the socialization process for entry into professional nursing.

*Prerequisite:* RN student.  
(Offered periodically)

**NUR 205 Health Assessment 4 credits**

This course focuses on concepts and theoretical constructs that form the foundation for therapeutic communication, interviewing, and

physical assessment across the life span. Laboratory practice is designed to introduce and reinforce cognitive and psychomotor skills necessary for a systematic and accurate assessment of health status. In addition, the ability to promote adaptive human responses forms the expected outcomes of the course.

*Prerequisites:* Admission to the nursing major; BIO 210; CHE 113; PSY 103.

*Prerequisite or concurrent enrollment:* NUR 101; PSY 214.  
(Offered Fall)

### **NUR 206 Pathophysiology 4 credits**

Focus of this course is on alterations in cell, tissue and system mechanisms that manifest as health problems throughout the life-span and prevent or limit individuals from making adaptive responses.

*Prerequisites:* Admission to the nursing major; BIO 210, \*325; CHE 113, \*206; PSY 103, 214

\*BIO 325 Microbiology OR CHE 206 Essentials of Organic and Biological Chemistry can be taken concurrently.  
(Offered Fall and Spring)

### **NUR 208 Foundations of Practice 2 credits**

This course serves as an introduction to the scientific and theoretical foundations of professional nursing practice. The correlation of nursing theory with nursing process serves as a framework for the identification of health and illness responses. The student will recognize the value of nursing research to improve practice. The development of an attitude of inquiry is expected as the student examines the assumptions that underlie nursing practice behaviors.

*Prerequisites:* Admission to the nursing major; BIO 210, \*325; CHE 113, \*206; NUR 101, NUR 205; PSY 103, 214.

\*BIO 325 Microbiology OR CHE 206 Essentials of Organic and Biological Chemistry can be taken concurrently.  
(Offered Spring)

### **NUR 210 Foundations: Practicum 2 credits**

This course focuses on the application of nursing process in the promotion of wellness. Simulated and actual client-care experiences provide an opportunity for the student to begin to develop and practice the role of professional nurse by assisting the individual to regain or maintain an optimal health state. Assessment and therapeutic interventions related to fundamental needs across the lifespan of the gerontologic population are addressed.

*Prerequisites:* Admission to the nursing major; BIO 210, \*325; CHE 113, \*206; NUR 101, NUR 205; PSY 103, 214; Mount Mary College math competency met.

*Prerequisites or concurrent enrollment:* NUR 206, NUR 208.

\*BIO 325 Microbiology OR CHE 206 Essentials of Organic and Biological Chemistry can be taken concurrently.  
(Offered Spring)

### **NUR 302 Health Assessment for the Registered Nurse 4 credits**

This course focuses on the cognitive and psychomotor skills necessary to conduct a systematic and accurate assessment of an individual's health status. The recognition and promotion of adaptive human responses as well as deviations from normal will be addressed. This course is for the Registered Nurse and will include laboratory experiences and actual performance demonstrations of health assessments.

*Prerequisite:* RN student.  
(Offered as needed)

**NUR 303 Nursing Care of the Adult I**  
**3 credits**

The content of this course is designed to provide the student with an understanding of human responses to selected physiological and psychosocial problems in adults within the context of their families. Emphasis is placed on nursing interventions that promote health and wellness for the acutely ill hospitalized individual experiencing alterations in health.

*Prerequisites:* Admission to the nursing major-junior standing.

*Prerequisite or concurrent enrollment:* NUR 311, NUR 313.  
(Offered Fall)

**NUR 304 Nursing Care of the Adult II**  
**3 credits**

This course is a continuation of Nursing 303M and is designed to provide the student with an understanding of the human responses to selected physiological and psychosocial problems within their families. Emphasis is placed on nursing interventions that promotes health and wellness for the chronically ill hospitalized individual experiencing alterations in health.

*Prerequisites:* Admission to the nursing major-junior standing; NUR 303.

*Prerequisite or concurrent enrollment:* NUR 311, NUR 313.  
(Offered Spring)

**NUR 305 Nursing Care of the Adult I: Practicum**  
**4 credits**

This course focuses on the application of the nursing process in providing nursing care for the adult patient in acute care settings. Emphasis is placed on the application of concepts acquired in previous nursing courses and in NUR 303, 311, and 313. One credit of this course is allocated for learning in the Clinical Simulation Center (CSC).

*Prerequisites:* Admission to the nursing major-junior standing.

*Prerequisite or concurrent enrollment:* NUR 303, NUR 311, NUR 313.  
(Offered Fall)

**NUR 306 Nursing Care of the Adult II: Practicum**  
**4 credits**

This course focuses on the application of concepts and theories introduced in NUR 303 and NUR 304. Emphasis is placed on caring for patients with complex health problems and clinical reasoning.

*Prerequisites:* Admission to the nursing major-junior standing; NUR 303, NUR 305.

*Prerequisite or concurrent enrollment:* NUR 304.  
(Offered Spring)

**NUR 310 Systematic Inquiry in Nursing**  
**2 credits**

This course focuses on concepts, theories, and the process of research. A systematic inquiry into published nursing research and an understanding of its practice application(s) provide the course emphases.

*Prerequisites:* Admission to the nursing major-junior standing.  
(Offered Fall)

**NUR 311 Normal and Therapeutic Nutrition**  
**2 credits**

This course provides an overview of the principles of normal and therapeutic nutrition for the health of individuals throughout the life-span.

*Prerequisites:* Admission to the nursing major-junior standing; BIO 210, 325; CHE 113, 206.  
(Offered Fall and Summer)

**NUR 313 Pharmacology and Nursing Implications**  
**3 credits**

This course will introduce the student to the major actions and general

classifications of pharmacological agents. The nurse's role and responsibility in administering medications is explored.

*Prerequisites:* Admission to the nursing major-junior standing; BIO 210, 325; CHE 113, 206; NUR 206. (*Offered Fall*)

**NUR 314 Nursing Care of the  
Childbearing Family**  
**3 credits**

This course focuses on the special health care needs of the childbearing family. Emphasis is on the development of a knowledge base that prepares the nurse to collaborate with health care team members to promote, maintain, and/or restore the health of mothers and newborns within the context of the contemporary family.

*Prerequisites:* Admission to the nursing major-junior standing.

*Prerequisite or concurrent enrollment:* NUR 311, NUR 313.  
(*Offered Spring*)

**NUR 316 Nursing Care of Children  
and Their Families**  
**3 credits**

This course focuses on the essential knowledge and skills needed by the professional nurse to provide quality, accessible and cost-effective family-centered nursing care of infants and children. Emphasis is given to the nurse's role in the management and coordination of care that is developmentally and culturally appropriate for children with acute or chronic illness or disability. Concurrent emphasis is given to the nurse's role in promoting and maintaining the health of children across the continuum of care and within the sociopolitical environment.

*Prerequisites:* Admission to the nursing major-junior standing.

*Prerequisite or concurrent enrollment:* NUR 311, NUR 313.  
(*Offered Spring*)

**NUR 389 Nursing Care of the  
Childbearing Family:  
Practicum**  
**1 credit**

This course offers students the opportunity to care for postpartum patients and newborns in the clinical setting. Additional time is spent in the labor and delivery area. Emphasis is placed on the clinical application of theory, assessment and communication skills during this time of role transition.

*Prerequisites:* Admission to the nursing major; NUR 311, NUR 313, NUR 314; or junior standing.  
(*Offered periodically*)

**NUR 390 Nursing Care of Children  
and Their Family:  
Practicum**  
**1-2 credits**

This course provides the student with pediatric clinical learning experiences in an acute care setting. Emphasis is given to continued development of the learner's critical thinking, communication and therapeutic intervention skills pertinent to the nursing care of children and their families.

*Prerequisites:* Admission to the nursing major-junior standing.

*Prerequisite or concurrent enrollment:* NUR 311, NUR 313, NUR 316.  
(*Offered periodically*)

**NUR 392 Survey of Complementary/  
Alternative Health Care  
Therapies**  
**2 credits**

This survey course will introduce the student to non-mainstream health care therapies that are emerging as important components of the delivery of health care in the United States. Students will explore a broad array of healing philosophies and complementary/alternative therapies, issues surrounding their use and the potential usefulness of these therapies to maintain health and reduce stress. The course is designed to stimulate the student's creative learning capacity.

*No Prerequisites:* Open to nursing and non-nursing students and the general public.

*(Offered periodically)*

**NUR 393 Nursing Management of Common Arrhythmias**  
**1 credit**

This course focuses on the identification, patient assessment and nursing management of basic cardiac arrhythmias.

*Prerequisite or concurrent enrollment:*

NUR 206, NUR 313.

*(Offered periodically)*

**NUR 395 Contemporary Issues in Gerontology**  
**2 credits**

This 2 credit Web-enhanced course will be a combination of classroom discussion, online modules, and interactive experiences in various geriatric settings. The purpose is to explore and discuss factors impacting the older adult including stigma, socioeconomic, physiological, psychological, ethical and legal issues and design nursing interventions to maximize quality of life. The course will prepare the undergraduate student to provide quality nursing care to elderly clients in a variety of settings, and serve as the foundation for further studies in gerontology.

*Prerequisites:* Junior or senior standing in the Nursing Program; familiarity with Educator Online Learning System.

*(Offered periodically)*

**NUR 398 Independent Study**  
**1-4 credits**

Consent of the Director of Academic Planning and Development is required prior to registration

**NUR 413 Community Health Nursing**  
**3-4 credits**

This course focuses on the community as client. The community is viewed as a system of economic, sociopolitical, legal, ethical, cultural, and interpersonal forces. As such, each community influences and holds the potential for managing or solving health problems. The students will learn to assess and analyze community data, identify community-nursing diagnoses, and plan nursing interventions for primary, secondary, and tertiary prevention. There will be emphasis on a synthesis of the public health science and nursing theory for the purpose of improving the health of the community.

*Prerequisites:* Admission to the nursing major-senior standing.

*(Offered Fall)*

**NUR 415 Mental Health Nursing**  
**3-4 credits**

This course focuses upon the principles of psychiatric/mental health nursing. The students will apply theoretical and practical components of nursing process to psychiatric/mental health situations. Families are directly influenced by developmental change, by changes of health status in family members, and by changes in the environment. A focus on family response patterns and associated strengths and weaknesses provides the student the opportunity to understand and apply effective methods of family support.

*Prerequisites:* Admission to the nursing major-junior standing.

*Prerequisite or concurrent enrollment:* NUR 313.

*(Offered Fall)*

**NUR 417 Community Health: Practicum**  
**4 credits**

This is a practicum course that focuses on synthesizing and applying knowledge

from the liberal arts, natural and behavioral sciences, and nursing science courses when providing nursing care to individuals, families, groups and patient populations in the community. Additional emphasis is given to the student's professional socialization to the principles and standards of community health nursing.

*Prerequisites:* Admission to the nursing major-senior standing.

*Prerequisite or concurrent enrollment:* NUR 413, NUR 415.  
(Offered Fall)

**NUR 420 Nursing Leadership and Management in Health Care Organizations 3 credits**

This course presents leadership concepts and management skills as a basis for understanding the multiple roles of the nurse in health care organizations. Current and potential issues in health care delivery are analyzed. Special emphasis is placed on the implementation of change in response to identified needs/problems in selected health care settings.

*Prerequisites:* Admission to the nursing major-senior standing.  
(Offered Spring)

**NUR 492 End of Life Issues 1 credit**

This course explores issues that impact on the quality of life at the end of life. Medical, sociocultural, psychological, and economic components of the dying process will be considered.

*Prerequisites:* Junior standing, or the consent of the instructor.  
(Offered periodically)

**NUR 494 Introduction to Clinical Ethics for Nurses 2 credits**

This course provides the student with an opportunity to focus on clinical ethics in today's health care environment. It will cover codes, values, models and

theories of ethics as well as informed consent, end of life issues, non-autonomous and vulnerable populations, and justice and resource allocation.

*Prerequisites:* Admission to the nursing major-junior standing or Registered Nurse.  
(Offered Spring)

**NUR 495 Multicultural Health Care Practicum 2 credits**

This course is designed to allow the student to implement nursing process in a selected setting and to explore the sociocultural aspects of people's lives. Enrollment is limited.

*Prerequisites:* Admission to the nursing major-junior standing.  
(Offered periodically)

**NUR 498 Independent Study in Nursing 1-4 credits**

Consent of the Director of Academic Planning and Development is required prior to registration.

**NUR 499 Nursing Leadership and Management: Practicum 4 credits**

This clinical course provides an opportunity for the student to synthesize knowledge from course work and previous as well as current clinical experiences. The student will manage the care of patients and families with actual and potential complex health needs and will demonstrate safe, competent, professional nursing practice. This course also provides an opportunity for the student to enact the role of nurse leader and manager in selected health care settings.

*Prerequisites:* Admission to the nursing major-senior standing.

*Prerequisite or concurrent enrollment:* NUR 420.  
(Offered Spring)

COLUMBIA COLLEGE OF NURSING-MOUNT MARY COLLEGE NURSING PROGRAM

Sample Program for the Bachelor of Science in Nursing

Freshman

(PRE-NURSING)

COURSE #	COURSE NAME	#CREDITS	COURSE #	COURSE NAME	#
COURSES					
*BIO 103	Introductory Biology	4	BIO 210	Anatomy & Physiology	4
*CHE 113	Chemical Principles I	4	*SYM 102	Composition II	3
CHE 112	Introduction to Chemistry	1	*SYM 110	Leadership(traditional freshman only)	3
SYM 101	Composition I	3	*PSY 103	Introduction to Psychology	4
NUR 101(\$200 fee)	Intro to Health Care Delivery&...	4	*CORE	Core (efa:art, music, dance)	2
		16			16

Total credits = 32  
SOPHOMORE

COURSE #	COURSE NAME	#CREDITS	COURSE #	COURSE NAME	#
COURSES					
NUR 205	Health Assessment	4	NUR 206	Pathophysiology	4
BIO 325	Microbiology	4	NUR 208	Foundations of Practice	2
*PSY 214	Developmental Psychology	4	NUR 210	Foundations: Practicum	2
*SOC 101	Intro. Sociology (OR) ANT 102	4	CHE 206	Essen. of Organic & Bio/Chemistry	4
		16	*CORE	Core (Search for Meaning)	4
					16

Total credits = 32  
JUNIOR

COURSE #	COURSE NAME	#CREDITS	COURSE #	COURSE NAME	#
COURSES					
NUR 303	Nursing Care of Adults I	3	NUR 304	Nursing Care of Adults II	3
NUR 305	Nursing Care of Adults I: Practicum	4	NUR 306	Nursing Care of Adults II: Practicum	4
NUR 310	Systematic Inquiry in Nursing	2	NUR 314	Nsg Care of Childbearing Family	3
NUR 311	Normal and Therapeutic Nutrition	2	NUR 316	Nsg. Care of Children and Their Families	3
NUR 313	Pharmacology and Nsg. Implications	3	*CORE	Core (theology)	4
		14			17

Total credits = 31  
SENIOR

COURSE #	COURSE NAME	#CREDITS	COURSE #	COURSE NAME	#
COURSES					
NUR 413	Community Health Nursing	3	NUR 420	Nsg. Leadership & Management	3
NUR 415	Mental Health Nursing	3	NUR 499	Nsg. Leadership & Manag: Practicum	4
NUR 417	Community Health Practicum	4	*CORE	Core (history 100 level)	3
*CORE	Core (literature)	4	*CORE	Core (Philosophy)	4
*CORE	Core (sb)	3	*CORE	Core (efa:art)	3
		17			17

Total credits = 34  
FINAL CREDITS = 129

NOTE: \*indicates core credit (Examples of core that appear in parenthesis are interchangeable.) Students must demonstrate proficiency in math through successful completion of the Math Proficiency Exam or a College Level Math Course. Sample plan may vary based on placement results of Math, Reading and English competencies.

## Licensure Examination

Upon completion of all program requirements, the graduate is eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). A graduate must pass this examination to be state-licensed, a requirement for practice as a registered nurse (RN). A graduate's success on the NCLEX-RN examination is not guaranteed by virtue of graduation from a Nursing Program.

Columbia College of Nursing is committed to providing resources designed to assist graduates to be successful on the NCLEX-RN examination. These resources include:

- ◆ Participation in the Assessment Technologies Institute (ATI) Comprehensive Assessment and Review Program (CARP). The CARP incorporates assessment of entry and exit critical thinking skills, a self-assessment inventory, content mastery exams throughout the curriculum, content area review modules and DVDs, and the RN Comprehensive Predictor exam prior to graduation. This program is intended to help students prepare systematically to review for NCLEX and become familiar with the content and testing process.
- ◆ Structured, personalized drill and review activities during the final semester of the Nursing Program
- ◆ NCLEX review course

## Clinical Simulation Centers/Academic Resource Center

Clinical Simulation Centers for student learning and performance assessment are available for students in the Columbia College of Nursing - Mount Mary College Nursing Program. The centers are located on both campuses where students can practice and test

their mastery of psychomotor skills used in patient care. An academic resources guide is available for students in the Columbia College of Nursing library. The academic resources guide is a listing to direct students to appropriate references on campus, to assist in the areas of study skills, test taking, writing, professional development and career guidance. The Academic Resource Center is located on Mount Mary College campus to provide professional assistance to all who wish to enhance their academic skills. In addition, there are computer centers on both campuses.

## Libraries

Both the Columbia and Mount Mary College libraries are equipped to support the nursing curriculum. A courier service exists to transport materials between the two campus libraries. The Ellen Bacon Library at Columbia College Of Nursing holds more than 9,500 professional books and bound volumes and 280 periodical titles, most of which are nursing or healthcare related.

## Honors

All nursing students who meet the requirements are eligible for Mount Mary College honors and dean's list.

## Scholarships

Columbia College of Nursing and Mount Mary College believe that outstanding students deserve recognition and should be given the opportunity to develop their individual talents and interests. For this reason, Mount Mary College offers scholarships that are awarded on the basis of academic excellence and outstanding ability. Columbia College of Nursing provides scholarships to upper division nursing students based upon academic achievement and need. A list of scholarships available to Columbia College of Nursing students may be found on the website at [www.ccon.edu](http://www.ccon.edu).

## **Financial Aid**

Financial aid opportunities are available for qualified students. Students are instructed to refer to the Mount Mary College Undergraduate Bulletin for details. For more specific information, call 414-961-3887 (Columbia College of Nursing) or 414-256-1258; 1-800-321-6265 (Mount Mary College).

## **Tuition and Fees**

Tuition and fees are established annually and published in the Mount Mary College Bulletin and schedules of classes. For the most current information, please contact Mount Mary College at (414) 258-4810.

## **Student Records**

Columbia College of Nursing along with Mount Mary College maintain records necessary to comply with all applicable accrediting and regulating agencies. A permanent set of academic records at the partner college in like place and manner as all such student records is housed as the normal manner of business at each parent institution. CCON has chosen to contract with its partner college for the administration of student financial aid and the maintenance of records thereto pertaining. Those records are housed in the Financial Aid offices of Mount Mary College. In addition, the Associate Dean for Administration and Finance/CFO at CCON maintains records for incidental financial affairs conducted at the College that involve juniors and seniors only, usually as they pertain to residence hall and meal plan fees and expenses.

The Columbia College of Nursing Administrative Manual, Academic Affairs section, contains the CCON policy and procedure for student records.

## **Annual Notification**

Students are notified of their FERPA rights annually by publication in the Columbia College of Nursing Student Handbook.

## **Procedure to Inspect Education Records**

Students may inspect and review their education records upon request to the appropriate administrator. Students should submit to the appropriate College administrator a written request that identifies as precisely as possible the record or records he or she wishes to inspect. If the request is for a record being kept in a course the student is currently enrolled in, the student should request the record from the Course Coordinator. An appropriate person will make the needed arrangements for access as promptly as possible and notify the student of the time and place where the records may be inspected. Access must be given in 45 days or less from the receipt of the request. When a record contains information about more than one student, the student may inspect and review only the records that relate to him/her.

## **Right of College to Refuse Access**

Columbia College of Nursing, Inc. reserves the right to refuse to permit a student to inspect the following records:

1. The financial statement of the student's parents.
2. Letters and statements of recommendation for which the student has waived his or her right of access, or which were placed on file before January 1, 1975.
3. Records connected with an application to attend the Nursing Program if that application was denied.
4. Those records which are excluded from the FERPA definition of education records.

## **Refusal to Provide Access**

Columbia College of Nursing Inc. reserves the right to deny transcripts or copies of records not required to be made available by FERPA in any of the following situations:

1. The student lives within commuting distance of Columbia College of Nursing and can, thereof, inspect the records on site.
2. The student has an outstanding financial obligation to Mount Mary College or Columbia College of Nursing.
3. There is an unresolved disciplinary action against the student.

## **Fees for Copies of Records**

The current fee for copying, per page, plus any postage incurred will be assessed.

## **Record of Requests for Disclosure**

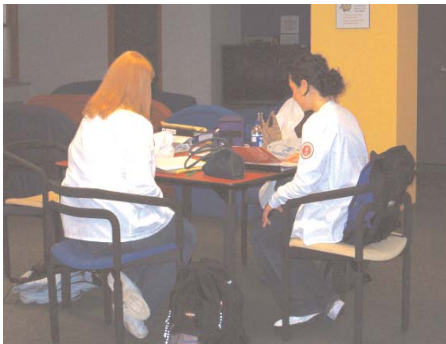
Columbia College of Nursing, Inc. will maintain a record of all requests for and/or disclosure of information from a student's academic educational records. The record will indicate the name of the party making the request, any additional party to whom it may be disclosed, and the legitimate interest the party had in requesting or obtaining the information. The record may be reviewed by the parents or eligible student.

## **Directory Information**

Columbia College of Nursing, Inc. designates the following items as Directory Information: student name, address, telephone number, date, participation in officially recognized activities and sports, dates of attendance, degrees, and awards received. The College may disclose any of those items without prior written consent, unless notified in writing to the contrary by September 15 of the academic year.

## **Correction of Education Records**

Students have the right to ask to have records corrected that they believe are inaccurate, misleading, or in violation of their privacy rights. The procedures for the correction of record is published annually and distributed to nursing majors at the beginning of fall semester.



## Student Services

Student services on the Columbia College of Nursing Campus include:

**Health Records:** Health records for sophomore, junior and senior nursing students are kept on file in the Columbia College of Nursing Academic Affairs Office. These records include health and immunization records, current CPR certification, and a criminal background check as prescribed by Wisconsin State law. For RN students, a copy of current State of Wisconsin licensure is maintained.

**Career and Counseling Services:** Counseling services are available through the Employee Assistance Program at Columbia Hospital. Career Services are available on the Mount Mary College campus.



**Residence Hall:** Junior and senior nursing students have the option of living on campus in the Columbia College Residence Hall or in alternative off campus housing. Residence hall rooms are either double or single size rooms with private bathrooms. Each student is assigned an extra long twin bed, built-in dresser in closet, nightstand, desk with lighted bookcase and desk chair, lamp, and Micro Fridge. The CCON Residence Hall provides many services for the comfort and convenience of our students and residents. These include a full service front office, computer lab, library, Campus Center with pool table, darts, ping pong table, piano, large screen TV and VCR/DVD player, fitness center, and laundry facilities.

**Meal Plan/Food Service:** An optional full board program is available to commuter and resident students. Meals are available through the Columbia Hospital cafeteria and the Ritazza Cafe. Students may register for the meal program through the Business Office at the College (Room 129, 414-961-3887). Residents can choose a level of participation that matches their needs. In addition, there is vending available at the hospital and in the Campus Center of the College. For those students who prefer to cook, the College has a full kitchen facility.

**Campus Activities:** The Student Nurses Association is comprised of the general membership and the Executive Board. Its purpose is to "provide programs representative of fundamental and current professional interest and concerns."

**Campus Center:** The Campus Center is located on the lower level of the College. The main area provides seating conducive to meetings, social activities or lounging. This area contains a piano, pool table, dartboard and large screen TV and VCR/DVD player. Also located in the Campus Center:

- ◆ Kitchenette - contains a small refrigerator, microwave oven and sink. Vending machines are located in this area.

- ◆ Laundry Facilities: 3 washers and 3 dryers are available for student use. These machines work on a card system, eliminating the need for coins. You may purchase the laundry card at the Office of Residence Life, Room 179.

- ◆ Fitness Center: a multi-station weight machine, treadmills, cycling machine, elliptical trainer, free weights, TV/VCR, workout videos, stereo and mats are available for student use.

- ◆ Lockers: located to the left of the stairwell. Lockers and a changing area are available. Students must provide their own lock.

**E-Mail:** All Columbia College of Nursing students are assigned an e-mail address through the CSM Information Systems department utilizing the GroupWise program. In addition to general Internet access, GroupWise allows faculty and staff to communicate with students via e-mail. Students are encouraged to check their GroupWise email regularly.

**Campus Employment:** Work-study positions and campus jobs are available on the Columbia College of Nursing campus. Areas of employment include the Front Desk and library. Students can register for Campus Employment in the office of the Associate Dean of Administration and Finance.



**Safety:** On the Columbia College of Nursing campus, security services are provided 24-hours-a-day, seven days a week. In addition, the Columbia College of Nursing building is monitored by a state-of-the-art keyless entry system.

**Mailboxes:** All junior and senior students, residents and non-residents, are assigned a mailbox at the beginning of the academic year. The mailboxes are located at the front desk and are utilized as a source of communication by faculty and staff in addition to traditional mail service.

**Parking:** Parking shuttle services are available at the Orthopedic Hospital (Glendale) parking lot. The CSM shuttle transports between the remote parking lot and Columbia College of Nursing. For information on shuttle times please see the Office of Residence Life (Room 179, 414-961-4131) for a shuttle schedule.

## FEES

### Columbia College of Nursing Room Plans

<b>Room with roommate</b>	<b>\$3,600.00</b>
<b>Single Room</b>	<b>\$4,600.00</b>
<b>Security Deposit Fee</b>	<b>\$ 750.00</b>

The security deposit fee confirms the residence hall reservation and is held against the room pending any damages, fines, or other charges, the deposit is refunded upon satisfactory completion of residence hall room check-out procedures. Security deposits are non-refundable for disciplinary or academic dismissals.

### Columbia College of Nursing Meal Plans

Residents and commuters also may elect to participate in a board plan if desired. Meals are paid for in dollar values versus a point system. Increases to a plan may be made in \$100 increments.

**Plan I** is for the student who is off campus frequently on weekends and generally eats two meals a day - \$1,000 per year (\$500 per semester)\*

**Plan II** is ideal for the student who eats three meals a day and spends about half of the weekends on campus - \$1,500 per year (\$750 per semester)\*

**Plan III** is ideal for the student who eats most meals on campus and purchases extra snack and beverage items - \$2,000 per year (\$1,900 per semester)\*

\*Each of the above plans also requires a \$50.00 per semester fee which covers the cost of administering the meal plan.

Only currently enrolled students may participate in the board plan. Individuals who withdraw from the College must stop using food services immediately or be financially responsible for charges incurred beyond the last date of attendance.

### Tuition and Fees

Tuition and fees are determined in consultation with Mount Mary College. By contract, Columbia College of Nursing and Mount Mary College have agreed that Mount Mary College will provide the official publication of tuition and fees for the Nursing Program. Students are advised to obtain applicable amounts of tuition and fees from Mount Mary College at the time of registration.

## Additional Expenses - Nursing Program

Nursing is a practice discipline and students enrolled in the Nursing Program must plan for additional costs that are directly related to the program. These include uniforms, nursing textbooks, health requirements, CPR-Certification and First Aid Certification, liability insurance, and transportation costs associated with clinical experiences. An **estimation** of some of these costs is listed below.

Fee	Fee Description	Fee Amount
Nursing Students Fee FT	This fee is collected from all nursing majors enrolled in a nursing course. It is assessed in the Fall, Spring and Summer Sessions (the fee will be assessed only once during the three summer semesters).	\$550/semester
Nursing Student Fee PT	This fee is collected from all nursing majors and non-nursing majors enrolled in a nursing course. It is assessed in the Fall, Spring and Summer Sessions (the fee will be assessed only once during the three summer semester).	\$50/credit

*This is not a comprehensive list, but rather an overview of the uses and fees in the Columbia College of Nursing-Mount Mary College Nursing Program. The nursing fee was established in order to prevent multiple billings depending on the resources utilized.*

The nursing student fee covers:

- ◆ Cost of ATI testing and review course
- ◆ Lab fees
- ◆ Lab supplies
- ◆ Physical exam with blood work and immunizations as required
- ◆ Background check
- ◆ CPR (if taken through Columbia College of Nursing)
- ◆ Library assessment fee
- ◆ Computer lab assessment fee
- ◆ Simulators and models in skills labs
- ◆ Clinical experience, including low faculty-student ratios, in a wide variety of settings.
- ◆ Course syllabi and handouts (other programs sell these in the bookstore at a cost ranging from \$50-200/course).

## Additional Expenses - Nursing Program (Continued)

Fee	Fee Description	Fee Amount
Clinical Course Expenses	These costs may include a basic uniform, uniform patch, watch with a second hand, white nurses' shoes (or all white athletic shoes), bandage scissors and stethoscope.	\$125-175
SENIOR ONLY: Graduation Fee	This fee is assessed by Mount Mary College to all students who have formally applied for graduation whether they participate in the graduation ceremony or not, to cover diplomas, diploma covers, degree audits and other associated costs.	\$50
Nursing Pin Fee (Optional)	Cost varies depending on quality ordered.	\$40-125
Registration fee for NCLEX-RN	NCLEX exam Application for State Board Work permit for graduates working in WI	\$200 \$68 \$10

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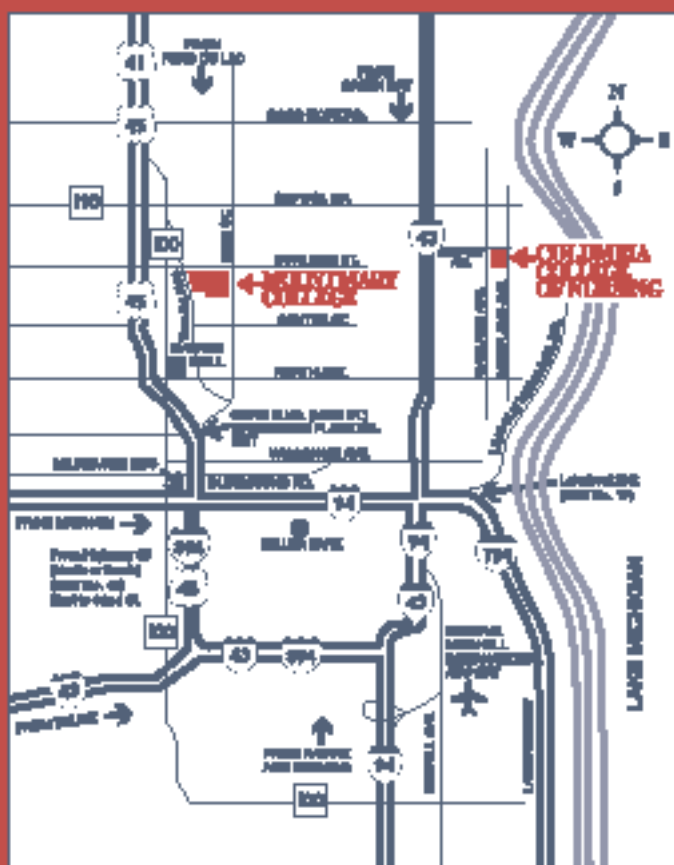
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